



# Wallace Jr. / High School

1 Miners' Alley, Wallace, Idaho 83873

(208) 753-5315 Fax (208) 753-7105

## AUTHORIZATION TO RELEASE INFORMATION

Student Name: \_\_\_\_\_

Date of Birth: \_\_\_\_\_ Age: \_\_\_\_\_ Grade: \_\_\_\_\_

I hereby authorize the mutual exchange of confidential information regarding the student named above:

Previous School: \_\_\_\_\_

Address: \_\_\_\_\_

Mailing

City

State

Zip

Office Phone: \_\_\_\_\_

Office Fax: \_\_\_\_\_

Office Email: \_\_\_\_\_

**1. To expedite our registration process, please email or fax cumulative file upon receipt:**

To:	Joe Bauer, WJSH Counselor
Fax:	12085678025
Email:	<a href="mailto:jbauer@wsd393.org">jbauer@wsd393.org</a>

- Current Exit Grades/Transcript
- Birth Certificate & Immunization Records
- Disciplinary Records
- Medical Records
- Special Education Services Records

**2. Please email/fax an additional copy of IEP & Eligibility report to:**

To:	Silver Valley Special Services
Attn:	Roxann Lambert
Fax:	(208) 784-7439
Email:	<a href="mailto:roxann.lamber@kelloggschools.org">roxann.lamber@kelloggschools.org</a>
Phone:	(208) 784-7430

- \*Special Education Services Information (IEP, Eligibility Report, 504 Plan, etc.)

**3. Please send hard copy cumulative regular education file to:**

To:	Joe Bauer, WJSH Counselor
Mail:	#1 Miners' Alley, Wallace, ID 83873
Fax:	12085678025
Email:	<a href="mailto:jbauer@wsd393.org">jbauer@wsd393.org</a>
Phone:	(208) 753-5315 ext. 142

I understand that all reports and information received will be considered strictly confidential in nature and will not be shared with or release to another agency without my permission.

Signature of Parent/Legal Guardian/Student over age 18

Date