

The Annual/Regular meeting of the Board of Trustees of School District No. 393, Shoshone County, Idaho was held in Silver Hills Elementary School, Osburn, Idaho at 6:00 PM, on Monday, January 9, 2023.

**TRUSTEES PRESENT:** Anna Berger, Amber Valley, Molly McGee, Amy Lynn, Mary Rehnborg

**TRUSTEES ABSENT:**

**BOARD OFFICERS PRESENT:** Todd Howard, Superintendent, Beatrice Conley, District Clerk

**OTHERS PRESENT:** Steve Warner, Nick Burmeister, Tina Karst, Don Almquist

## **Annual Meeting**

The annual meeting was called to order at 6:00 PM by Chairman Anna Berger, followed by the pledge of allegiance and roll call.

### **Approval of Agenda for Annual Meeting**

A motion was made by Amber Valley, seconded by Molly McGee, and unanimously passed to approve the agenda.

### **Annual Reorganization of the Board of Trustees**

#### Election of Board Chairman

A nomination was made by Molly McGee, seconded by Amber Valley, and unanimously passed to elect Anna Berger as Board Chairman.

#### Election of Board Vice-Chairman

A nomination was made by Molly McGee, seconded by Amy Lynn, and unanimously passed to elect Amber Valley as Board Vice-Chairman.

#### Election of Clerk/ Treasurer of the Board of Trustees

A nomination was made by Molly McGee, seconded by Amy Lynn, and unanimously passed to elect Beatrice Conley as Clerk/ Treasurer of the Board.

### **Review and Sign Code of Ethics**

### **Consent Agenda**

A motion was made by Molly McGee, seconded by Amber Valley and unanimously passed to appoint Ramsden, Marfice & Harris, LLP as the Attorney, ISBA/Fred A Moreton and Company as the Insurance Agent of Record, Todd Howard as the authorized Representative of the Board, Todd Howard as the Director of Professional Development, Todd Howard as the Title I,II and VI Director, Todd Howard as the OCR Compliance Officer, Tina Karst as the Section 504 Compliance Officer, Todd Howard as the Section 504 Grievance Officer, Tony Underdahl as the Safety Officer, Tony Underdahl as the Asbestos Officer, designating US Bank/Wells Fargo Bank as the Public Depository, authorizing Anna Berger and Beatrice Conley for check signatures, naming Hayden Ross, PLLC as the District Auditor, authorize Beatrice Conley to seek interest bearing accounts, Todd Howard in charge of PL 874, Bonnie Merrick in charge of Child Nutrition, Joe Bauer and Todd Howard as Homeless Coordinator, Joe Bauer as Foster Care Liaison, Joe Bauer as Title IX Coordinator(s), Todd Howard as Title IX Decision Maker and designate Julie Beck and Don Almquist as Title IX Investigators. Regular meeting of the Board is set the second Monday of each month, at 6:00 PM in the Library at Silver Hills Elementary School, unless otherwise posted for public notice in advance of the meeting.

The annual meeting adjured at 6:05 PM.

## **Regular Meeting**

The regular meeting was called to order at 6:05 PM by Chairman Anna Berger.

### **Approval of the Agenda**

A motion was made by Molly McGee, seconded by Amber Valley, and unanimously passed to approve the agenda.

### **Consent Agenda**

A motion was made by Amber Valley, seconded by Molly McGee, and unanimously passed to approve the consent agenda. This includes the minutes, Business Manager/Clerk report and financial statements.

## **OLD BUSINESS ITEMS**

### **Superintendent Evaluations**

A motion was made by Molly McGee, seconded by Amber Valley, and unanimously passed to accept the Superintendent evaluations.

### **SHES Bathroom Remodel Update / Approval**

## **NEW BUSINESS ITEMS**

### **Accept Retirement from SPED Department and Post Position**

A motion was made by Molly McGee, seconded by Amber Valley, and unanimously passed to accept Edward Chilgren's retirement for the end of the school year and post the position.

### **Hire SHES Custodian**

A motion was made by Molly McGee, seconded by Amy Lynn, and unanimously passed to hire John Rencher pending background clearance for the evening custodian position at SHES.

### **Approve Bid Posting of Summer Facility Projects**

A motion was made by Molly McGee, seconded by Amber Valley, and unanimously passed to post a request for bids for line-item quote on restriping, repainting and repairing the Wallace High School gym floor.

A motion was made by Molly McGee, seconded by Amy Lynn, and unanimously passed to post for bids for the SHES window and door replacements.

A motion was made by Amy Lynn, seconded by Mary Rehnborg, and unanimously passed to send the SHES bathroom project out for bid.

A motion was made by Mary Rehnborg, seconded by Molly McGee, and unanimously passed to go out for bids on new chemistry room counters and sink replacement at Wallace Jr/Sr High.

A motion was made by Molly McGee, seconded by Amber Valley, and unanimously passed to approve the posting of bids for the HVAC System Component Replacement at Wallace Jr/Sr High.

## **REPORTS**

Enrollment

Special Education

Silver Hills Elementary School

Wallace Jr/Sr High School

## **COMMUNICATION AND INFORMATION**

## **EXECUTIVE SESSION**

At 7:15 PM the following motion to Executive Session was made by Amber Valley, seconded by Molly McGee and after a roll call vote (Anna Berger-aye, Amber Valley-aye, Molly McGee-aye, Amy Lynn-aye and Mary Rehnborg-aye) was unanimously passed.

BE IT RESOLVED that the Board of Trustees of School District No. 393 recess from our regular meeting into executive session pursuant to section 74-206, Idaho Code: (1) d: to consider records that are exempt from disclosure as provided in chapter 1, title 74; Idaho Code.

BE IT FURTHER RESOLVED that following the executive session the Board will reconvene in public session for the purpose of conducting further business or for adjournment of the meeting.

Following Executive Session at 7:19 PM, a motion was made by Amber Valley, seconded by Molly McGee, and unanimously passed to reconvene in open session.

A motion was made by Molly McGee, seconded by Amy Lynn, and unanimously passed to hire Todd Howard as Superintendent on the two (2) year rolling contract extending to the 2025 school year.

There being no further business, a motion was made by Molly McGee, seconded by Amber Valley, and unanimously passed to adjourn the meeting at 7:23 PM.

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Board Chairman

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Clerk